

Getting It Right
Communicating with Accuracy
(Levels A2–B2)
Instructor -Clare Lavelle

Course objective

This course is designed to provide students with language that is natural, dependable and of real use in everyday/professional context.

All four skills are taught with a special focus on grammar and speaking.

This course also prepares students for the TOEIC.

Speaking activities include talk shows, surveys/opinion polls, debates, discussions, presentations and business role plays.

These alternate with grammar workshops and writing/listening activities.

The teaching is interactive with emphasis on helping students to communicate effectively by “getting it right”.

Learning goals

- To improve oral comprehension and speaking skills.
- To improve reading and writing skills.
- To practice presenting/supporting an opinion, etc.
- To work on CVs, cover letters, emails, etc.
- To effectively prepare the TOEIC Test.
- To improve grammatical accuracy.
- To become more fluent and at ease in English in preparation for the working world.

Course outline

Content is varied, from new technologies to human rights issues.

There is emphasis on business vocabulary, in preparation for TOEIC.

Evaluation

-Active participation/homework assignments 60%

-Exam 40% (written/oral)

References: Preparation for TOEIC. English press, BBC/CNN, internet.